

Business Name: _____ EIN: _____
 Business Address: _____ Date Incorporated: _____ Select Corporation Type: C or S
 City: _____ State: _____ Zip: _____ Type Of Business: _____
 Phone #: _____ Email: _____

#	Description/Expenses	Yearly	#	Description/Expenses	Yearly
1	Advertising		31	Rent Expense	
2	Alarm System		32	Repairs Expense	
3	Accounting		33	Salaries and Wages	
4	Auto Expenses		34	Scavenger/ Garbage	
5	Bank Service Charge		35	Security	
6	Computer & Internet Expense		36	Software	
7	Contractors 1099		37	Supplies	
8	Credit Card Fees		38	Tools	
9	Consulting		39	Tax / Payroll	
10	Depreciation		40	Taxes / other	
11	Dues & subscription		41	Sales Taxes	
12	Electricity		42	Telephone Expenses	
13	Entertainment & Meals		43	Tolls / Highway	
14	Equipment Rental/Leased		44	Travel	
15	Freight		45	Payroll Expenses	
16	Fuel		46	Other Expenses	
17	Gas/ Heat				
18	Insurance Expense			Other Income:	
19	Interest Expense			Bank Total Deposits	
20	Legal & Professional			Commissions (1099)s	
21	Landry and Cleaning			Gross Receipts	
22	Marketing & Promotions			Loan Balance 12/31	
23	Maintenance				
24	Miscellaneous			Cost of Sales:	
25	Office Supplies			Beginning Inventory 1/1	
26	Office Compensation			Purchases	
27	Parking				
28	Permits & License			Ending Inventory 12/31	
29	Pest Control				
30	Postage/Delivery			Assets Purchased	

Under penalty, I state the above information is true & correct. I/We will compile the financial statements and issue an accountant's report thereon in accordance with statement on standards for accounting and review services issued by the American institute of Certified Public Accountants. A compilation is limited to presenting, in the form of financial statements, information that is representation of management. We will not audit or review the financial statements and, accordingly, will not express an opinion or any other form of assurance on them.

Signature: _____ Name: _____ Date: _____